

Acceptable Use Procedure for Technology Resources

The information technology resources of Lincoln Charter School are provided for the support of the educational and professional goals of the school. These resources include devices such as laptops, Chromebooks, software, email accounts, networks, and services. Access to these resources is a privilege and that privilege can be revoked if the user is found in violation of the acceptable use guidelines.

Supervision and Monitoring

School and network administrators and their authorized employees monitor the use of information technology resources to help ensure that users are secure and in conformity with this policy. Any device, including school owned or personal, connecting to the LCS wireless or wired network may be scanned to make sure it adheres to basic security standards. Users should have no expectation of privacy while using LCS email accounts, computers, other electronic devices, or wired and wireless data networks. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks and on school owned devices in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions and will furnish evidence of crime to law enforcement.

Damages

The parents and/or guardians of any student agree to be responsible for and to reimburse LCS for any damage that their student may cause to information technology resources offered by LCS including any device, server, and/or network. This includes lost or stolen device(s).

Lincoln Charter School makes no warranties of any kind, neither expressed nor implied, for the Internet access it is providing. LCS will not be responsible for any damages users suffer, including--but not limited to--loss of data resulting from delays or interruptions in service. LCS will not be responsible for the accuracy, nature, or quality of information stored on LCS devices, accounts, or servers; nor for the accuracy, nature, or quality of information gathered through LCS-provided Internet access. LCS will not be responsible for personal property used to access LCS devices or networks or for LCS-provided Internet access. LCS will not be responsible for unauthorized financial obligations resulting from LCS-provided access to the Internet. Students must have a signed copy of the acceptable use policy on file before they can access these resources.

Consequences for Breaches of the Acceptable Use Policy

In the event a student breaches any part of the Acceptable Use Policy, there will be consequences imposed by the school, consistent with the Code of Conduct and LCS policies. Each situation will be considered independently. Users found violating the law while using LCS technology resources will be turned over to law enforcement.

AUP Expectations

Students:

- Will not share personal, identifiable information, (i.e. school name, location, etc.) and will respect the privacy of others.
- Will responsibly use the resources provided. LCS technology resources should be used for educational purposes. Students must not waste or abuse school resources through unauthorized system use (e.g. playing online games, downloading music, watching non-educational videos, etc.).
- Will comply with all state, federal and local laws, including, but not limited to, copyright laws and laws prohibiting harassment by computer.
- Will not interfere with others' work or with the performance of the computers, both hardware and software. This includes, but is not limited to, the following: attempting to illicitly obtain or use passwords or screen names, entering closed areas of the network, introducing computer viruses or committing acts of vandalism, and/or any attempt to harm or destroy data of another user.
- Are expected to be respectful and professional while using LCS technology resources.
- Are responsible for all activity under their LCS issued email and/or computer account.
- Will charge their LCS issued device over night - if applicable.
- Will bring their device to school every day - if applicable.
- Will protect the LCS issued devices from damage and theft. Required precautions include the use of the protective case when transporting devices at all times. - if applicable
- Are not permitted to take, transmit or post photographic images/videos of any person on campus on public and/or social networking sites unless done as part of an authorized assignment by a teacher and permission of any/all individuals involved.
- Understand the User Agreements, including Acceptable Use Policy (AUP), and building-specific student rules.

Parents or guardians:

- Are encouraged to monitor student Internet and social media website use at home
- Are responsible to pay the full repair/replacement cost of any LCS issued device that has been damaged by their student, or that was lost or stolen while in their care.