


<b>Lincoln Charter School</b>	<b>Section B-10 Reviewed May 23, 2016</b>
	<b>Policy Manual</b>

**Consultants/Contractors/Vendors**

Any consultant/contractor/vendor utilized by Lincoln Charter School, Inc. will need to show credible supporting documentation which includes but is not limited to, any license, bonding, and technical abilities, or other verifications of qualifications to provide the goods or services for which the School wishes to obtain. Such documentation shall be in written form and shall be maintained in accordance with the Record Retention Policy (Section C-9). In addition, should the total purchase price for the goods or services total an amount in excess of \$50,000, a written contract or memorandum of understanding, with prior approval of the Board, shall be executed which includes the responsibilities of both parties, and to which the supporting documentation noted above shall be attached.